

**JO-CARROLL ENERGY**  
Summary Position Description

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**POSITION TITLE:** Lineworker (Journeyman)  
**DEPARTMENT:** Engineering & Operations  
**REPORTS TO:** Line Superintendent  
**DIRECTLY SUPERVISES:** None  
**FLSA CLASS:** Non-Exempt (Union - IBEW 953)

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**Position Summary**

Constructs, operates, and maintains overhead and underground distribution and sub-transmission lines, devices, equipment, metering, and substations. Provides after-hours outage and emergency response and troubleshooting. Completes all associated written and electronic documentation.

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**Essential Responsibilities and Duties**

- 1. Constructs, maintains, repairs and retires electrical distribution and sub-transmission lines and associated equipment.**
  - 1.1. Works on both energized and de-energized lines and equipment.
  - 1.2. Performs construction, maintenance and operations in transmission and distribution substations.
  - 1.3. Constructs and energizes new lines and equipment.
  - 1.4. Locates sources of service interruption and makes necessary repairs to restore service.
  - 1.5. Responds to outages and other emergencies after-hours on a scheduled on-call basis.
  - 1.6. Responds to major outages as needed.
  - 1.7. Trims and removes trees and shrubs.
  - 1.8. Locates underground facilities.
  - 1.9. Installs, repairs and maintains area and street lighting.
  
- 2. Responsible for personal, public and co-worker safety and training.**
  - 2.1. Understands and complies with all safety rules especially those in Jo-Carroll's Employee Safety Manual.
  - 2.2. Attends regularly scheduled safety meetings.
  - 2.3. Responsible for the safety of self at all times and of all crew members when in charge of a crew.
  - 2.4. Ensures that all work is done to RUS specifications or cooperative procedures, policies, and rules.
  - 2.5. Follows all local, state and federal rules including but not limited to the NESC, DOT and OSHA.
  - 2.6. Keeps necessary records such as work time, materials, order numbers and readings.
  - 2.7. Trains co-workers and apprentice lineworkers.
  - 2.8. Attends and applies required training, some or which requires out-of-town and overnight travel.
  
- 3. Connects and disconnects services, reads meters and may at times collect delinquent accounts.**
  - 3.1. Installs and removes metering devices.
  - 3.2. Occasionally disconnects and collects delinquent accounts.
  - 3.3. Records meter readings.

3.4. Installs power quality recording devices and troubleshoots power quality complaints.

**4. Performs other duties as assigned.**

4.1. Performs all duties pertaining to the cooperative within the limits of individual qualifications so assigned.

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**Qualifications**

1. High School diploma or GED.
  2. Must have completed an approved apprenticeship lineworker program or equivalent.
  3. Must have a thorough understanding of electrical theory.
  4. Must have appropriate valid class "A" Commercial Driver's License.
  5. Above average mechanical aptitude.
  6. Ability to coordinate and direct work and cooperate with others.
  7. Ability to communicate and cooperate with employees, members, and the general public.
  8. Must be able to record, maintain and transcribe data and records both hand written and electronic.
  9. Must be able to use a computer or have the ability to learn how to use a computer and other associated electronic devices.
  10. Must pass a pre-employment screening, physical requirements and drug screen.
  11. Must be able to climb poles, and perform bucket and pole-top rescue to the cooperative's standard.
  12. Requires the ability to hear, use near and far vision, stand, walk, kneel, bend, crouch, crawl, twist, climb, and manipulate a variety of materials, tools and controls.
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**Working Conditions**

1. Works outdoors with great physical exertion.
  2. Works in poor weather conditions.
  3. Works on uneven terrain, along roads and encounters vehicular traffic.
  4. Works around noisy equipment.
  5. Works occasionally at night, on holidays and weekends.
  6. Works with energized electrical lines and associated equipment.
  7. Works as part of a crew led by a foreman much of the time but may at times work alone.
  8. Climbs and works from poles and other aerial devices at heights of 55 feet or more above ground.
  9. Frequently lifts materials and equipment weighing up to 50 pounds and occasionally up to 100 pounds.
  10. Shovels dirt and works in excavations.
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**Revised**  
12/11/08